

Subject: Proposal for Managed Data Backups

Hi [Client Name],

This is the service proposal I told you to expect.

In short, for about the cost of one hour of labor each month, my team and I take responsibility for your backups including: setup, monitoring, testing, and immediate restore support.

I've included a simple one-page infographic that outlines the value of this fully managed, done-for-you, data-protection offering.

Truth is, you're not just paying for software and cloud storage; you're investing in a verified, professionally managed system that's always ready when you need it.

If you'd like to walk through anything together, I'm happy to do that. Better still, if you'd like to try the service -- no charge to you for 30 days -- we can make that happen ASAP!

Best,

[IT Pro-Partner Name]



S.M.A.R.T. Managed Backup Service Delivery Methodology (Done-For-You)

Service Component	Description	IT Pro Managed	Self Managed
S etup	Download & install backup client software, identify & select critical files, folders, email stores, SQL databases & applications for backup. Define retention times, set backup schedule(s), assist in firewall updates & addition of exceptions to antivirus scanners. Perform initial baseline of data over Internet or using portable USB drive. Adjust & optimize setup as required.	Included	Your Staff (\$)
M onitoring	Verify backups run on schedule each day. Provide a complete, auditable log that identifies every data item backed up and reports any error conditions detected. Identify machines that exhibit a pattern of improper or troubled backups.	Included	Your Staff (\$)
A lerting	Provide proactive notification to designated technical contact by email or phone message when backups run with errors, run empty, or do not run on schedule. Over 50 common errors generate alert notifications that our team tracks & actively helps to resolve via remote support sessions.	Included	Your Staff (\$)
R estoring	Assist in recovery of lost, missing or corrupt data elements previously backed up. If required, perform bulk data restoration and provide timely access using high-speed FTP download or via express shipping of USB disk.	Included	Your Staff (\$)
T esting	Assist in periodic end-to-end testing of disaster recovery procedures to verify data integrity & help organization meet Recovery Time Objective (RTO) and Recovery Point Objectives (RPO). Perform routine software updates to correct minor defects and assure latest security measures are in place.	Included	Your Staff (\$)

For about the cost of one hour of labor each month, my team and I take responsibility for protecting your critical data. We set up your backups, monitor them, test them, and resolve any issues before they become problems. And if you ever need a restore, we handle it immediately. You're not just paying for software and storage — you're paying for a guaranteed, verified backup system that's ready when you need it.

Daily Tasks

QUOTATION

PROFESSIONALLY MANAGED DATA PROTECTION SERVICES



Dr. Backup™
data protection service

8405 Cherry Laurel CT
Laurel, MD 20723
(301) 685-5601

Date:	02/24/2026
Quote #:	0000002237
Valid Thru:	03/24/2026

SERVICE DESCRIPTION	QTY	AMOUNT
Online Backup Protection Data Warehouse (250 GB compressed data, average 50 GB/day) S.M.A.R.T. Online Backup Service Data Warehouse Package includes 250 GB compressed online data, average 50 GB of data transfer/day, 25 GB annual storage growth allowance, mapped drive backup, local mirror option, and after hours emergency restore support	1	\$99.95
Additional Devices (Optional) (1) Server, workstation or portable device Online backup service for an additional server, workstation or portable device	1	\$7.95
Additional Storage (Optional for Data Warehouse Service) 200GB of compressed storage added to Data Warehouse package 200GB of compressed online storage added to Data Warehouse package	1	\$27.50
Local Image Backup (Optional) S.M.A.R.T. Local Image Backup Service (1 device) S.M.A.R.T. Local Image Backup (1 device) - Creates VHD-formatted disk image(s) archived on customer provided storage. Required for advanced recovery techniques such as bare metal restore and virtualization.	1	\$12.95
SharePoint 365 Backup (Optional)	0	\$0.00
Public Cloud Backup (Optional) Select	0	\$0.00
Zero Trust Protection (Optional) Select	0	\$0.00

TOTAL MONTHLY FEE

\$148.35

SAVE 10% with Annual Prepay

Prepared By	Doctor Backup
Prepared For Company / Name	Acme Widgets
Phone	(301) 555-1212
Email	JoeCustomer@gmail.com
Special Instructions	This quote is for professionally managed (done-for-you) cloud and local backup service for your Windows 2025 server. It provides for 450GB of compressed online storage and a local VHDX backup pushed to disk storage you provide onsite (USB disk or NAS). This service is a dramatic improvement over what you have in place now - and is extremely affordable for any business. Please reach out if you have any questions. We can even let you trial the service at no charge for upto 30 days. Let's talk!

All services are quoted and billed in U.S. dollars. Dr.Backup standard service agreement applies –

<https://drbackup.net/service-agreement>

Prices effective November 1, 2025.